

WESTVILLE POLICE DEPARTMENT



Michael Packer
Chief of Police

Application for Firearms Purchaser Identification Card and/or Handgun Purchase Permit through the Westville Police Department

STEPS:

1. Visit the web site: www.njportal.com/NJSP/fars
2. Enter ORI # **NJ0082100** for the Westville Police Department
3. Complete the online application. You may complete the application using a smartphone or computer. When completing the application, you will need the email addresses of two (2) reputable references.
4. You must appear at the Westville Police Department to pay for your Initial FID card and/or Pistol Purchase Permit(s). Fees must be paid by cash, check or money order. Payments should be submitted with your FARS confirmation number because your application will not be processed until you've paid for the FID Card/Pistol Permits. All fees are non-refundable and need to be collected prior to completing background checks and issuing FID Cards/permits as per NJAC 13:54-1.4.

Please note the following:

- You will receive automated email updates throughout the application process.
- When your application is complete, a Police Officer will contact you to retrieve the FID card and/or pistol purchase permit documents.
- Let your references know the FARS system will email them the reference questions requiring a response. Your references can complete the questions using a smartphone, mobile device, laptop, or desktop computer. Please let your references know they need to complete the questions immediately so that your background investigation can move forward in a timely manner.
- The online application is applicant driven so please ensure you have entered the best phone numbers and emails for yourself and your references.
- Be sure to include your SS number where indicated so that your application moves quickly through the system.

167 Broadway, Westville, NJ 08093



856-456-9444



856-456-5258



mpacker@westville-nj.com



www.westville-nj.com